

MCILS

May 14, 2013

**Commissioner's Meeting
Packet**

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

MAY 14, 2013
COMMISSION MEETING
AGENDA

- 1) Approval of April 9, 2013 Commission Meeting Minutes
- 2) Operations Reports Review
- 3) Budget and Legislative Update
- 4) Training Update
- 5) Screener Expansion
- 6) Lawyer of the Day Program
- 7) DefenderData Roster Modifications
- 8) Annual Renewal Process
- 9) Specialized Panels
- 10) Public Comment
- 11) Set Date and Time of next Regular Meeting of the Commission
- 12) Executive Session, if needed (Closed to Public)

(1.)
April 9, 2013
Commission Meeting
Minutes

**Maine Commission on Indigent Legal Services – Commissioners Meeting
April 9, 2013**

Minutes

Commissioners Present: Steven Carey, Marvin Glazier, David Mitchell, Kenneth Spirer, Susan Roy

MCILS Staff Present: John Pelletier, Ellie Brogan

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
Approval of March 12, 2013 Commission Meeting Minutes	Copy of minutes received by all Commissioners.	Commissioner Glazier moved for the approval of the minutes. Commissioner Roy seconded. All present voted in favor. Approved.
Operations Reports Review	Director Pelletier presented the <u>March 2013 Operations Reports</u> to the Commissioners. In March there was a 35 case increase in the number of cases opened and \$180,000 increase in vouchers submitted over February totals. The average voucher amount was down slightly from February, but is still higher than average. There was an increase in the average monthly collection of counsel fees in the March Judicial Branch transfer, which reflects February's collections. When asked about the reason for that increase Director Pelletier indicated that he was unsure of the exact reason for the increase but speculated that it was the result of the tax offset program.	
Budget and Legislative Update	Director Pelletier reminded the Commissioners that at the end of Q2 there was a \$200,000 shortfall – approximately five days worth of vouchers that the Commission could not pay. At the end of this quarter, Q3, the Commission is within a day and a half of our regularly scheduled payments and will make up all but \$71,000 of that shortfall. Director Pelletier informed the Commissioners that attorneys were becoming aware of a potential shortfall in Q4, and as a result there had been an increase in the amount of vouchers submitted - approximately \$130,000 - which will result in another shortfall of \$200,000 for Q3. The number of vouchers submitted has been outpacing the number of new cases created which indicates that it is a spike in voucher submissions and not just increase in the volume of cases. When asked about when the Commission was going to run out of its Q4 allotment (\$1.338 million), Director Pelletier indicated that if the voucher submissions continued at the same rate as seen in the last several weeks, a conservative estimate would be April 26	

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
	<p>as the cutoff date for payment of vouchers. Director Pelletier informed the Commissioners that he has reached out to the Governor's office already and was informed that mid-May would be the date for any transfer of additional funds.</p> <p>The discussion then turned to notifying the attorneys about the budget situation. Director Pelletier proposed sending out an email later that day. Commissioner Carey and Chair Mitchell both agreed, noting that the Commission should keep the attorneys informed about the current situation and again when the Commission has information from the Governor's office about additional funding.</p> <p>Director Pelletier then briefed the Commissioners on the status of the budget and the interplay between LD 396 and the biennial budget, noting that there has been an amendment to the original LD 396 bill. With respect to the screeners, the amendment requires the Commission to explore the feasibility of expanding the availability of current screeners to cover additional courts and to determine whether part-time or contract workers should supplement the six full-time positions the Commission currently has. The amendment also requires the Commission to explore the feasibility of exit interviews for individuals who are found indigent at the initial screening to determine whether their financial situation has changed enough for them to be required to reimburse the Commission for some or all of the counsel fees in the case. Commissioner Spier questioned the legality of this proposal. Director Pelletier noted that the current financial affidavit requires the individual to disclose any change of circumstance to the court during the course of the case; the exit interview would just confirm any circumstances that the court had not yet been notified of. Both Commissioner Spier and Chair Mitchell questioned the potential impact to screener productivity. The Commission has until December 1, 2013, to report to the Judiciary Committee about its findings.</p> <p>Director Pelletier informed the Commissioners that word around the statehouse is that any bill with a fiscal note is dead at appropriations and that any proposal needs to be brought into the biennial budget process. Director Pelletier then explained the other amendments to LD 396: the Judiciary Committee voted to appropriate funds to increase the rate to \$60/hr in FY'14 to \$65/hr in FY'15, and to revise the Commission's enabling statute to make any change to the fee schedule a major substantive rule change. Commissioner Carey asked whether there was any public discussion at the work session about why the proposed rate</p>	

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
	<p>change was decreased from \$70/\$75 to \$60/\$65. Director Pelletier explained that the amended language was already included in the revised bill and that no public discussion occurred about why that change had been made. Chair Mitchell confirmed that the only question presented by the Committee during the work session concerned the issue about the financial screeners. Commissioner Carey expressed his disappointment that no public discussion was held about the rate issue during the work session. He noted that he was not surprised to see the language in the bill that made the rate change a major substantive rule. He also noted that the plain language of the statute gives the Commission the power to set the rate as an independent agency. Chair Mitchell believes the Commissioners investigated the rate increase thoroughly, followed the necessary procedure, and acted responsibly. He noted that he found it difficult to understand how the Judiciary Committee arrived at those numbers since nothing was discussed at the work session. Commissioner Glazier asked whether the Commission had received any feedback yet about the rate not going to \$70/75. Director Pelletier indicated that he has only had a few conversations with attorneys. Commissioner Carey indicated that he thought that not many attorneys were even aware about the rate not being increased to the \$70/75 rate. Of the ones he has spoken to about it, he said it was a 50-50 split; half are insulted at the \$60 rate and half think that a little increase is better than no increase at all. Commissioner Carey was unsure how this rate increase will impact whether attorneys will leave the rosters.</p> <p>Director Pelletier reviewed other pending legislation. LD 689 has been withdrawn by its sponsor. LD 852 is a bill to require the Commission to pay for counsel fees for State appeals. Director Pelletier did not receive much feedback at the public hearing, but believed that some legislators were receptive to the idea of the Commission not paying for non-indigent cases. Director Pelletier suggested to the Judiciary Committee that the prosecutors should bear the costs of these appeals.</p> <p>The legislative update discussion wrapped up with a short discussion about Part NNN (Office of Policy and Management's review of indigent legal services). The Commissioners agreed that the focus of the study should also include the quality of legal representation, not just on the most efficient way to deliver those services. The Commissioners proposed changes to the language of Part NNN to include that important concept.</p>	<p>For Part NNN, Commissioner Spirer moved to adopt the language as amended at the meeting; Commissioner Glazier seconded. All voted in favor.</p>

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
Training Update	<p>Deputy Director Brogan updated the Commissioners on the status of the upcoming trainings – the Advanced Juvenile and video replays of the minimum standards training. Commissioner Carey suggested that the Commission use conference account funds to hold fall training at a reduced fee. Director Pelletier indicated that following the advanced juvenile training the Commission will implement a specialized panel for juvenile defense. The specialized panels for OUI and domestic violence are still outstanding. Director Pelletier informed the Commissioners that implementing those specialized panels is a time consuming task.</p>	
Public Comment	<p>Robert Ruffner, Esq., submitted a public comment:</p> <ul style="list-style-type: none"> ○ There are problems with the initial screenings since there are a lot of individuals found not eligible and then they are stuck in jail for weeks; suggested that there should be a way for the system to flag these individuals; ○ Sees a need for exit screening for people found partially indigent whose financial situation might have changed during the course of the case and are now fully indigent – court could make indigency finding retroactive; ○ Suggested Lawyer of the Day training and/or specialized panel for LOD-custody ○ Requested data from the Commission about a Cumberland County pilot program. 	
Adjournment of meeting	<p>The Commission then voted to adjourn with the next meeting to be on May 14, 2013 at 9:30 a.m.</p>	<p>Commissioner Spirer made a motion to adjourn. Commissioner Glazier seconded. All present voted in favor.</p>

(2.)
Operations Reports
Review

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

TO: MCILS COMMISSIONERS
FROM: JOHN D. PELLETIER, EXECUTIVE DIRECTOR
SUBJECT: APRIL 2013 OPERATIONS REPORTS
DATE: MAY 9, 2013

Attached you will find the April, 2013 Operations Reports for your review and our discussion at the upcoming Commission meeting on May 14, 2013. A summary of the operations reports follows:

- 2,061 new cases were opened in the DefenderData system in April. This was a 68 case decrease from March.
- The number of vouchers submitted electronically in April was 2,542, a decrease of 11 vouchers from March, totaling \$1,127,506.33, a decrease of \$15,000 from March. In April, we paid 2,689 electronic vouchers totaling \$1,218,353.27.
- There were 3 paper vouchers submitted and paid in April, totaling \$786.56.
- The average price per voucher in April was \$452.88, up by \$50.00 per voucher over March. This raised our Fiscal Year 2013 average price per voucher by \$6.22 to \$407.58
- Appeals and post conviction review cases were the highest average vouchers in April.

In our All Other Account, the total expenses for the month of April were \$1,303,454.30. Of that amount, only \$7,905.37 was devoted to the Commission's operating expenses.

In the Personal Services Account, we had \$39,285.06 in expenses for the month of April.

In the Revenue Account, our monthly transfer from the Judicial Branch for counsel fees for the month of April, which reflects March's collections, totaled \$54,652.91, down \$6,500 from the previous month but above our average monthly collections so far this year. As this transfer was received on the last day of April, we did not expend any funds from this account in April. During April, we used the budget order process to carry forward unused allotment from prior quarters into our revenue allotment for the fourth quarter, which should allow us to spend all revenue we receive in the forth quarter.

In April, we began receiving registration fees for two upcoming trainings, raising our Conference Account balance to 15,134.

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

Activity Report by Case Type

4/30/2013

DefenderData Case Type	Apr-13						Fiscal Year 2013			
	New Cases	Vouchers Submitted	Submitted Amount	Vouchers Paid	Approved Amount	Average Amount	Cases Opened	Vouchers Paid	Amount Paid	Average Amount
Appeal	14	9	\$ 22,465.45	9	\$ 8,388.21	\$ 932.02	95	109	\$ 120,611.64	\$ 1,106.53
Child Protection Petition	189	356	\$ 178,644.22	368	\$ 173,798.64	\$ 472.28	1,575	2,777	\$ 1,392,538.48	\$ 501.45
Drug Court	0	11	\$ 4,590.00	11	\$ 3,955.00	\$ 359.55	18	111	\$ 39,320.00	\$ 354.23
Emancipation	8	6	\$ 1,042.50	12	\$ 3,382.44	\$ 281.87	104	89	\$ 21,095.47	\$ 237.03
Felony	502	522	\$ 377,091.99	631	\$ 472,908.47	\$ 749.46	4,971	4,967	\$ 3,199,428.96	\$ 644.14
Involuntary Civil Commitment	72	63	\$ 11,147.41	67	\$ 10,428.88	\$ 155.65	709	681	\$ 110,654.18	\$ 162.49
Juvenile	71	157	\$ 62,389.56	141	\$ 50,080.05	\$ 355.18	1,233	1,305	\$ 430,754.06	\$ 330.08
Lawyer of the Day - Custody	207	231	\$ 42,366.08	208	\$ 39,382.12	\$ 189.34	2,104	1,959	\$ 357,184.48	\$ 182.33
Lawyer of the Day - Juvenile	41	52	\$ 8,356.19	42	\$ 7,508.89	\$ 178.78	451	421	\$ 77,450.83	\$ 183.97
Lawyer of the Day - Walk-in	117	127	\$ 23,513.21	116	\$ 20,984.90	\$ 180.90	1,112	1,057	\$ 197,442.64	\$ 186.80
Misdemeanor	608	626	\$ 215,648.37	660	\$ 235,282.17	\$ 356.49	6,348	6,434	\$ 2,089,592.12	\$ 324.77
Petition, Modified Release Treatment	1	6	\$ 2,982.64	4	\$ 1,378.20	\$ 344.55	11	40	\$ 11,118.50	\$ 277.96
Petition, Release or Discharge	0	0		1	\$ 410.00	\$ 410.00	0	4	\$ 1,170.00	\$ 292.50
Petition, Termination of Parental Rights	22	28	\$ 21,577.90	39	\$ 30,419.98	\$ 780.00	154	343	\$ 217,640.44	\$ 634.52
Post Conviction Review	7	7	\$ 8,521.56	7	\$ 6,531.85	\$ 933.12	90	71	\$ 60,456.67	\$ 851.50
Probation Violation	146	155	\$ 51,140.44	164	\$ 54,123.77	\$ 330.02	1,343	1,308	\$ 432,004.43	\$ 330.28
Represent Witness on 5th Amendment	2	0		2	\$ 240.00	\$ 120.00	19	13	\$ 5,581.40	\$ 429.34
Review of Child Protection Order	49	185	\$ 95,390.65	205	\$ 98,859.70	\$ 482.24	505	1,469	\$ 651,151.80	\$ 443.26
Revocation of Administrative Release	5	1	\$ 638.16	2	\$ 290.00	\$ 145.00	37	43	\$ 13,202.61	\$ 307.04
DefenderData Sub-Total	2,061	2,542	\$ 1,127,506.33	2,689	\$ 1,218,353.27	\$ 453.09	20,879	23,201	\$ 9,428,398.71	\$ 406.38
Paper Voucher Sub-Total	3	3	\$ 786.56	3	\$ 786.56	\$ 262.19	15	15	\$ 33,974.17	\$ 2,264.94
TOTAL	2,064	2,545	\$1,128,292.89	2,692	\$1,219,139.83	\$ 452.88	20,894	23,216	\$ 9,462,372.88	\$ 407.58

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY13 FUND ACCOUNTING
AS OF 04/30/2013

Account 010 95F Z112 01 (All Other)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY13 Total
FY13 Professional Services Allotment		\$ 2,884,397.00		\$ 2,687,500.00		\$ 2,965,472.00		\$ 926,391.00	
FY13 General Operations Allotment		\$ 26,980.00		\$ 26,979.00		\$ 26,979.00		\$ 26,979.00	
Financial Order Adjustment								\$ 450,000.00	
Financial Order Adjustment								\$ (65,000.00)	
Total Budget Allotments		\$ 2,911,377.00		\$ 2,714,479.00		\$ 2,992,451.00		\$ 1,338,370.00	\$ 9,956,677.00
Total Expenses	1	\$ (953,054.83)		\$ (1,196,839.34)		\$ (1,225,631.31)		\$ (1,303,454.30)	\$ (4,678,979.78)
	2	\$ (1,091,744.87)		\$ (1,040,258.62)		\$ (968,634.92)			\$ (3,100,638.41)
	3	\$ (680,952.30)		\$ (539,256.04)		\$ (860,059.77)			\$ (2,080,268.11)
Encumbrances		\$ (185,625.00)		\$ 61,875.00		\$ 61,875.00		\$ 20,625.00	\$ (41,250.00)
TOTAL REMAINING		\$ (0.00)		\$ (0.00)		\$ (0.00)		\$ 55,540.70	\$ 55,540.70

Q4 Month 10 (as of 04/30/13)

INDIGENT LEGAL SERVICES

Counsel Payments	\$ (1,219,139.83)
Somerset County	\$ (20,760.00)
Subpoena Witness Fees	\$ (84.24)
Private Investigators	\$ (22,798.94)
Mental Health Expert	\$ (15,904.52)
Discovery Fees-D.A.	\$ (180.25)
Transcripts	\$ (5,607.00)
Other Expert	\$ (8,937.50)
Process Servers	\$ (991.99)
Interpreters	\$ (1,144.66)
SUB-TOTAL ILS	\$ (1,295,548.93)

OPERATING EXPENSES

Cell Phones	\$ (91.17)
DefenderData	\$ (4,168.00)
Mileage/Tolls/Parking	\$ (1,799.64)
Mailing/Postage/Freight	\$ (837.06)
Printing & Binding	\$ (42.50)
Parking Fees	\$ (420.00)
Office Supplies/Equip.	\$ (37.20)
Lodging	\$ (459.80)
Notary Fees	\$ (50.00)
Office Equipment Rental	\$ -
OIT/TELCO	\$ -
SUB-TOTAL OE	\$ (7,905.37)
TOTAL	\$ (1,303,454.30)

INDIGENT LEGAL SERVICES

Q4 Allotment	\$ 1,338,370.00
Q4 Expenditure for Somerset cty PDP contract from Q1 Allotment	\$ 20,625.00
Q4 Expenses as of 04/30/13	\$ (1,303,454.30)
Remaining FY13 Allotment as of 04/30/13	\$ 55,540.70

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY13 FUND ACCOUNTING
As of 04/30/13

Account 014 95F Z112 01 (Revenue)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY13 Total
Total Budget Allotments		\$ 149,124.00		\$ 149,124.00		\$ 149,124.00		\$ 149,125.00	\$ 596,497.00
Financial Order Adjustment	1		4		7		10		
Financial Order Adjustment	2		5		8		11		
Budget Order Adjustment	3	\$ (26,892.00)	6	\$ (7,469.00)	9	\$ (542.00)	12	\$ 34,903.00	
Total Budget Allotments		\$ 122,232.00		\$ 141,655.00		\$ 148,582.00		\$ 184,028.00	\$ 596,497.00
Collected Revenue from JB	1		4	\$ 41,696.86	7	\$ 50,352.17	10	\$ 54,652.91	
Collected Revenue						\$ 100.00			
Collected Revenue from JB	2	\$ 77,964.58	5	\$ 59,172.43	8	\$ 52,226.36	11		
Transfer from conference account						\$ 542.39			
Returned check for overpayment						\$ 171.75			
Collected Revenue from JB	3	\$ 45,020.66	6	\$ 42,960.39	9	\$ 61,081.83	12		
TOTAL REVENUE COLLECTED		\$ 122,985.24		\$ 143,829.68		\$ 164,474.50		\$ 54,652.91	\$ 485,942.33
Total Expenses	1		4		7		10		
	2	\$ (542.39)	5		8		11		
	3	\$ (121,688.85)	6	\$ (141,654.64)	9	\$ (149,124.00)	12		
TOTAL REMAINING		\$ 0.76		\$ 0.36		\$ 0.39		\$ 184,028.00	\$ 184,029.51

Q4 Month 10 (as of 04/30/13)	
DEFENDER DATA COUNSEL PAYMENTS	
	\$ -
SUB-TOTAL ILS	
OVERPAYMENT REIMBURSEMENTS	\$ (325.00)
TRAINING MATERIAL REPRINTS	\$ -
SUB-TOTAL OE	\$ (325.00)
TOTAL	\$ (325.00)

INDIGENT LEGAL SERVICES	
FY13 Allotment	\$ 596,497.00
YTD Collected Revenue	\$ 485,399.94
YTD Expenses	\$ (412,467.49)
YTD Reimbursements	\$ (5,499.95)
Unexpended Cash	\$ 67,432.50

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY13 FUND ACCOUNTING
AS OF 04/30/2013

Account 010 95F Z112 01 (Personal Services)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY13 Total
FY13 Allotment	\$	165,613.00	\$	146,660.00	\$	153,265.00	\$	112,316.00	\$ 577,854.00
Financial Order Adjustments	\$	(51,400.00)	\$	(24,410.00)					
Budget Order Adjustments	\$	(67.00)	\$	(5,938.00)	\$	(8,995.00)	\$	15,000.00	
Total Budget Allotments	\$	114,146.00	\$	116,312.00	\$	144,270.00	\$	127,316.00	\$ 502,044.00
Total Expenses	1 \$	(48,341.22)	4 \$	(39,386.82)	7 \$	(51,529.04)	10 \$	(39,285.06)	
	2 \$	(29,487.98)	5 \$	(40,076.59)	8 \$	(36,572.02)	11		
	3 \$	(36,316.33)	6 \$	(36,847.72)	9 \$	(37,012.00)	12		
TOTAL REMAINING	\$	0.47	\$	0.87	\$	19,156.94	\$	88,030.94	\$ 107,189.22

Q4 Month 10 (as of 04/30/13)	
Per Diem Payments	\$ (264.41)
Salary	\$ (23,679.17)
Vacation Pay	\$ (812.44)
Holiday Pay	\$ -
Sick Pay	\$ (657.20)
Overtime Pay	\$ -
Health Insurance	\$ (7,015.56)
Dental Insurance	\$ (219.04)
Employer Retiree Health	\$ (2,054.64)
Employer Retirement	\$ (1,374.82)
Employer Group Life	\$ (144.56)
Employer Medicare	\$ (337.12)
Retiree Unfunded Liability	\$ (2,726.10)
TOTAL	\$ (39,285.06)

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY13 FUND ACCOUNTING
As of 04/30/13

Account 014 95F Z112 02 (Conference Account)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY13 Total
FY12 Carry Over		\$ 7,404.87							\$ -
Total Budget Allotments			\$ 6,000.00		\$ 20,000.00		\$ 6,000.00		\$ 32,000.00
Budget Order Adjustment			\$ (5,504.00)		\$ (9,496.00)		\$ 15,000.00		
Total Budget Allotments			\$ 496.00		\$ 10,504.00		\$ 21,000.00		\$ 32,000.00
Actual Collected Earned Revenue	1	\$ 134.06	4	\$ 525.00	7		10	\$ 4,575.00	
	2		5	\$ 1,900.00	8		11		
	3		6	\$ 2,350.00	9		12		
ACTUAL CASH BALANCE		\$ 7,538.93		\$ 4,775.00		\$ -		\$ 4,575.00	\$ 16,888.93
Total Expenses	1		4		7	\$ (646.42)	10	\$ (70.00)	
	2		5		8	\$ (542.39)	11		
	3		6	\$ (495.96)	9		12		
TOTAL REMAINING		\$ -		\$ 0.04		\$ 9,315.19		\$ 4,505.00	\$ 15,134.16

Q4 Month 10 (as of 04/30/13)	
Collected Revenue	\$ 4,575.00
Overseers of the Bar Trainer Fees	\$ (70.00)
TOTAL EXPENSES	\$ (70.00)

State of Maine
Budget & Financial Management System
Budget Order Detail Report
Budget Order IND00-0002B

IND00 MAINE COMMISSION ON INDIGENT LEGAL SERVICES

01495FZ11201 MAINE COMMISISON - INDIGENT LEGAL SVCS

Agency Ref IND00-0002B

The Commission provides legal representation to indigent people who have a right to representation at state expense. Some of these people are required to reimburse the State for some or all of the cost of their representation. The Commission uses this revenue to pay for indigent legal services. After the 3rd quater, the Commission had a cash balance of \$13,104.39 in this account. The Commission anticipates that reimbursements collected in the 4th quater, together with the cash balance carried forward from the 3rd quarter, will exceed the current allocation for the 4th quarter. This Budget Order moves unexpended allotment from previous quarters into the 4th quarter so that the Commission can spend all of the reimbursements it receives in this fiscal year on indigent legal services.

	Object	Month	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
All Other							
COURT APPOINTED ATTORNEYS	404000	1				34,903	34,903
Subtotal All Other		1				34,903	34,903
Total All Other						34,903	34,903
Total 01495FZ11201						34,903	34,903

4/17/13

Jim Punt, Executive Director
Maine Commission on Indigent Legal Services

State of Maine
Budget & Financial Management System

Budget Order Detail Report

Budget Order IND00-0001B

IND00 MAINE COMMISSION ON INDIGENT LEGAL SERVICES

01095FZ11201 MAINE COMMISSION - INDIGENT LEGAL SVCS

Agency Ref IND00-0001B

Our actual personal services expenditures have deviated slightly from our work program. At this point, we do not have sufficient personal services allocation for the 4th quarter to cover our projected 4th quarter personal services costs. This budget order carries forward a portion of our personal services savings to date to ensure that we have sufficient 4th quarter allocation to cover our personal services costs for the quarter.

	Object	Month	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Personal Services							
SALARIES AND WAGES	310000	1				15,000	15,000
Subtotal	Personal Services	1				15,000	15,000
Total	Personal Services					15,000	15,000
Total	01095FZ11201					15,000	15,000

4/16/13

John P. Smith, Executive Director
Maine Commission on Indigent Legal Services

State of Maine
Budget & Financial Management System

Budget Order Detail Report

Budget Order IND00-0001B

IND00 MAINE COMMISSION ON INDIGENT LEGAL SERVICES

01495FZ11202 INDIGENT LEGAL SERVICES CONFERENCE

Agency Ref IND00-0001B

Our work program contemplated a large training conference during the 3rd quarter. The conference is now scheduled for the 4th quarter. This budget order moves unexpended allotment forward to cover expenditures associated with our planned training conference in the 4th quarter.

	Object	Month	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
All Other							
TRAINING BY STATE AGENCIES	417300	1				15,000	15,000
Subtotal All Other		1				15,000	15,000
Total All Other						15,000	15,000
Total 01495FZ11202						15,000	15,000

4/16/13

flm pmt, Executive Director
Maine Commission on Indigent Legal Services